



HEALTH & SAFETY POLICY

Skin Aesthetics & Academy - Health and Safety Policy

Policy Statement

Review Date: 6/6/26

At Skin Academy, we are committed to ensuring the health, safety, and welfare of our staff, students, clients, and visitors. We recognise our legal and moral responsibility to provide a safe and healthy working and learning environment. This policy outlines our approach to identifying, managing, and minimising risks associated with the beauty training industry.

1. General Responsibilities

Management Will:

- Ensure compliance with the Health and Safety at Work Act 1974 and other relevant legislation.
- Regularly assess health and safety risks and implement effective control measures.
- Provide clear information, training, and supervision to staff and students.
- Ensure all equipment is safe and maintained in proper working condition.
- Investigate all accidents and incidents thoroughly and implement necessary changes to prevent recurrence.

Trainers and Staff Will:

- Follow all health and safety procedures and report any concerns immediately.
- Maintain clean, hygienic, and hazard-free workspaces.
- Use all equipment and materials safely and in accordance with training provided.
- Ensure that students adhere to health and safety rules.

Students Will:

- Cooperate with staff in promoting a safe learning environment.
- Follow all academy procedures and report any hazards or incidents.
- Use equipment and products only as instructed and under supervision.

2. Risk Assessments

- Risk assessments will be carried out regularly for all training areas, including salons, classrooms, and communal areas.
- Specific attention will be paid to risks associated with:
 - The use of chemicals and beauty products
 - Electrical equipment
 - Sharp tools and instruments
 - Slips, trips, and falls
 - Hygiene and infection control



3. Infection Control & Hygiene

- All staff and students must follow strict hygiene procedures including handwashing, equipment sterilisation, and appropriate use of PPE (Personal Protective Equipment).
- Treatment areas must be cleaned and disinfected between each use.
- Towels and linens must be laundered after each client use.

4. First Aid and Accidents

- A fully stocked first aid kit is available at all times, and designated first aiders are on site.
- All accidents or incidents must be recorded in the Accident Book and reported to the academy manager.
- Emergency contact procedures are in place and visible throughout the premises.

5. Fire Safety

- Fire exits are clearly marked and kept clear at all times.
- Fire extinguishers are available and regularly maintained
- Fire drills are usually conducted every Wednesday lunchtime

6. COSHH (Control of Substances Hazardous to Health)

- All beauty products and chemicals will be stored safely and used in accordance with manufacturers' guidelines and COSHH regulations.
- Safety Data Sheets are available for all substances and reviewed annually.

7. Training and Supervision

- Health and safety training is mandatory for all staff and students upon induction.
- Ongoing supervision ensures safe working practices and identifies areas needing improvement.

8. Policy Review

This policy will be reviewed annually or in response to significant changes in legislation, academy operations, or following an incident.