



## STUDENT TERMS AND CONDITIONS

Training Academy: Skin Aesthetics & Academy

Effective Date: 18/5/25

Review Date: 6/6/26

Welcome to Skin Academy. These Terms and Conditions ("Terms") govern your participation in any training courses, workshops, and related services (collectively, the "Services") offered by us.

By enrolling in our Academy, you agree to be bound by these Terms.

### 1. Eligibility

- You must be at least 18 years old or have parental/guardian consent to enrol in any course. We reserve the right to verify your age and can reject enrolment if requirements are not met.

### 2. Enrolment and Payment

- Our payment options include:

Full payment - Accredited & Regulated Courses

Payment plans - Accredited & Regulated Courses

Deposits (remaining a week prior to course date) - Accredited Courses ONLY

- Payment plans (if offered) must be adhered and contracted to; missed payments will result in withdrawal from the course without refund and/or incur a £50 fee per day.
- For regulated qualifications, students are required to complete each qualification level within 12 months. Any continuation beyond this 12-month period will incur a monthly fee of £250.

### 3. Cancellation and Refund Policy

- All course fees are strictly non-refundable under any circumstances. By enrolling in a course, students acknowledge and accept that no refunds will be issued, regardless of withdrawal, cancellation, or non-completion.
- Students who choose to cancel their course shall remain fully liable for payment of the total qualification fee due. This obligation applies irrespective of the date or reason for cancellation, and no refunds or fee reductions will be granted as a result of withdrawal from the course.
- Failure to pay the remaining balance will result in full liability for the outstanding qualification fee, lead to substantial additional charges, legal action, certificate revocation, and court proceedings to recover debt.
- Courses or assessment dates may be rescheduled up to 48 hours prior to the scheduled course date. Each student is permitted a single rescheduling without charge. Any subsequent requests to reschedule will incur a fee of £100 per amended date.
- We reserve the right to cancel or reschedule a course at any time. In such cases, you will be offered an alternative date.



#### 4. Course Attendance and Conduct

- You can access our Academy Code of Conduct via our website.
- Students are expected to attend all sessions. Missed sessions will not be refunded & you will be charged £100 to re-enter onto another date.
- You must arrive on time and prepared. Late arrival may result in refusal of entry.
- We reserve the right to dismiss any student due to inappropriate behaviour or breach of these Terms, without a refund.

#### 5. Certification & Marking

- Certificates are awarded upon successful completion of the course.
- Attendance does not guarantee certification. You must demonstrate competency in all areas assessed.
- Certificates can be revoked if course fees are unpaid.
- Certificates for regulated qualifications can take up to 12 weeks to be processed.
- Marking of coursework will take up to 2 weeks. Regulated courses may acquire longer timeframes for marking.
- Communication and responses from Tutors may take a few working days.

#### 6. Intellectual Property

- All course materials, including manuals, videos, and digital content, are the property of Skin Aesthetics & Academy.
- You may not reproduce, distribute, or use any materials for your own commercial use.

#### 7. Liability

- We are not responsible for any injury, loss, or damage incurred during or after your participation in our courses.
- You agree to release us from any claims related to your participation in the Services.

#### 8. Changes to Courses or Terms

- We reserve the right to make changes to course content, pricing, and these Terms at any time.
- It is your responsibility to check for updates to these Terms.

#### 9. Policies

- We will handle your personal information in accordance with our Privacy Policy.
- You can access all Privacy Policies, GDPR policies, Complaints Procedures and Code of Conducts via our website.



## 10. Governing Bodies

- All courses are governed by various awarding bodies. Either ABT/CPD for Accredited Courses or Pro-Qual (Ofqual Awarded Body) for Regulated Courses.

## 11. Course Models

- It is students responsibility to arrange models for all training courses. We believe students perform best when working with models they know personally. However, if you anticipate difficulty in sourcing models, we can assist for an additional fee. For those requiring assistance, we charge a £15pp model sourcing fee to cover the time and resources involved in finding suitable models for your session.
- For Regulated courses, students will have the sole responsibility in sourcing models for any assessment dates. We cannot have any involvement for regulated qualifications.
- Please check our Model Policy for all terms and conditions regarding models.

How to make an official report?

To make a report regarding any of our policies please contact:

Name: Leah Torrington

Email: [info@skin-aesthetics.co](mailto:info@skin-aesthetics.co)

Your report will be acknowledged within 7 working days.

By enrolling in a course, you confirm that you have read, understood, and agree to Candidate Contract Agreement.

All students enrolled at our academy are required to read, understand and agree to our conditions. This contract outlines key expectations regarding attendance, conduct, academic integrity, payment terms, confidentiality, and compliance with academy policies. By signing the contract, students agree to uphold the standards of professionalism and ethical behaviour expected within the learning environment. Breaches of the Candidate Contract may result in disciplinary action, including suspension or withdrawal from the course.